

BRENTWOOD BOARD OF SELECTMEN  
MINUTES OF 11/9/10

Convened: 6:30 p.m.

Present: Kevin Johnston  
Andrew Artimovich  
Jane Byrne  
David Menter  
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable, and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Byrne made a motion to sign a letter releasing the cash bond for Nicolova for the Spruce Ridge subdivision. Menter seconded the motion; all voted in favor.

The Selectmen reviewed the minutes of the 11/2/10 meeting. Bryan moved the minutes as written. Artimovich seconded the motion. Byrne commented that in the last paragraph on pg. 3 Bryan did not question whether Byrne should be speaking about the employee benefits, he told her she should not be speaking as an employee. In addition, Byrne said that when the motion was finally made by the Selectmen, she did vote in favor of it and then said maybe she should abstain. She continued that she is not going to be disqualified from agreeing with the rest of the Board particularly when there is nothing in it for her. Byrne made a motion to make these amendments. Menter and Artimovich asked Byrne what her motion is asking that the minutes say. She responded that for the first item, "Jeff Bryan told Byrne she should not be talking as an employee," and Byrne's reply was that "I am not talking because I'm an employee." Artimovich's recollection of that conversation differed from Byrne's. Byrne agreed not to amend that portion but still made a motion to change the minutes of the vote to show that she did vote in favor and then had stated that perhaps she should abstain. Artimovich amended the motion to have the minutes changed to say that Byrne voted in favor and then said maybe she should abstain. Menter seconded that motion. All voted in favor. Artimovich made a motion, seconded by Bryan, to approve the minutes as amended. All voted in favor.

The Board reviewed the notes:

- Byrne made a motion to sign the contract amendment for Hoyle, Tanner to reflect the reduced width of the replacement bridge; Bryan seconded the motion. Johnston, Byrne, Menter and Bryan voted in favor; Artimovich was opposed.
- The Board reviewed and approved a draft of the 2009 Audit.
- Stevens thanked Kathy St. Hilaire, Carolyn Thorsell and Brett Wells for their assistance in inputting the assessment information.
- Stevens distributed a draft of a Town Vehicle Policy for the Board to review for next week's meeting.

The Board signed the following documents:

- Byrne made a motion, seconded by Menter, to sign the enrollment document with Local Government Center Health Trust for 2011.

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- A motion was made by Byrne and seconded by Menter to sign the Local Government Center Property-Liability Trust renewal. All voted in favor.
- A motion was made by Byrne to approve the signing of a multi-year agreement with Primex for their Workers' Compensation Program. Menter seconded the motion; all voted in favor.

Building Inspector Gil Tuck was in with a building permit for Zahid Ali to erect a sign at 374B Rte 125 which the Selectmen signed. Tuck reported that he has received a complaint from Diane Aschoff of 33 Middle Rd regarding the fence that Bob Webb is supposed to have up in accordance with RSA 236:123. St. Hilaire, Planning Board secretary who was in attendance, added that Webb signed an affidavit stating that he would conform with the above RSA. Artimovich made a motion, seconded by Bryan, to send a letter to Webb stating that he needs to comply with RSA 236:123 within 30 days. All voted in favor.

The Board discussed a letter and check that the Town received from Bob's Heavy Equipment for the metals that were removed from the highway shed. Artimovich said he was hoping we'd get scale slips. The Board agreed to have a letter sent requesting scale slips. The letter the Town received indicates the loads included 8 ton of sand.

Bryan suggested to the Board that there be an addition to the employee handbook that if there is an accident, auto or personal injury, that there be a mandatory drug test given. Bryan added that it reduces the employee workers' comp and liability costs in the long run. Artimovich said he agrees with that and would even extend it to cover industrial accidents. The Board would like Stevens to look into it.

Bruce Stevens, Planning Board chair, was in to present their proposed budget for 2011. Artimovich made a motion to approve the Planning Board budget in the amount of \$81,025 (a 2.34% decrease from 2010). Bryan seconded the motion; all voted in favor.

Kathy St. Hilaire was in to present the budget for the ZBA. St. Hilaire mentioned that since the Town passed the ordinance to allow in-law apartments without ZBA relief, their activity has quieted down quite a bit. Therefore, they are meeting less frequently and that is reflected in the proposed budget of \$939 which represents a decrease of 39.85%. A motion was made by Bryan and seconded by Byrne to approve the ZBA budget of \$939. All voted in favor.

Kathy St. Hilaire was also in to discuss the Recreation budget. Before starting, she commented that with the expansion of the new lower fields at the Recreation facility, the need for the field at the library has decreased. While they want to continue to use the library field they would like to expand the use of it by allowing the library to use it for additional parking during some of their popular events. The 2 outfield chain link fences would need to be removed and that would still allow for use as a ball field but also for parking. The Board agreed to this idea. Moving on to the budget, the requested amount for next year is \$34,845 which is down \$1883. The biggest adjustment, which is an increase, is the salary line for the director. St. Hilaire expanded on this by explaining that

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Margaret is a part-time employee with full-time responsibilities; she manages that department, she oversees all the recreational programs for every aspect of the Town, they've had major growth in the programs that are offered and increase in community center use. They are requesting an increase of 1 grade and 2 steps. Artimovich said he would be opposed to such a tax burden increase but would be open to some type of stipend based on rentals. Byrne inquired about the recreation revolving account balance. St. Hilaire responded that she thinks there is about \$36,000 and about 50-60% is targeted for special purposes. She explained that the money in the revolving fund comes from rentals, sports programs and donations. The donations are for a specific use; the money for any programs is used to offset program costs and any left over money is used to buy equipment and umpires/ referees, uniforms, field maintenance/improvements. Some of the facility rental money is used to offset heating and electric expenses; in 2011 they are proposing to increase their contribution to these from 36% to 45%. St. Hilaire continued that they also use rental money for improvements such as the coat racks and lighting. Byrne questioned if the revolving account could be used to offset the salary increase. Julie Stevens replied that the police detail revolving fund reimburses the general fund for their salaries. Johnston said they will take the proposed increase under advisement.

The Library budget was presented by Bob Gilbert. The only proposed salary increase is for a \$1/hour for Marilyn Morehead. Changes in expenses are as follows: addition of a line for contracts for \$2,730.00, building maintenance is being decreased by \$500 and electricity is being increased to \$4,500. Stevens will double check the insurance calculations.

Bob Gilbert and Christine Belanger presented the budget for the Joint Loss Committee. Gilbert explained that the committee voted unanimously that the drug and alcohol testing, physicals and medical exam expenses should be allocated to the appropriate departments, not included in the Joint Loss budget. They explained that they have applied for a grant through Primex for a defibrillator. If received, they will need to train the employees on its use and have added a line item to include this as well as fire extinguisher, CPR and first aid training. Their proposed total is \$1,021 excluding the exams mentioned above. There was discussion regarding the purpose of the JLMC and whether they are responsible for identifying safety issues or responsible for implementing changes. Artimovich recommended including the exams in the Selectmen's budget. Bryan made a motion, seconded by Artimovich, to approve the budget for \$1,021. All voted in favor.

Road Agent Wayne Robinson was in to notify the Board that the new truck will not accommodate a plow. Liberty Trucks is buying a machine that will take care of the matter. The equipping of the truck is being delayed. In addition, there is a problem with the weight limit of the truck. It is overweight and should have 3 axles on it. Robinson had to go to the Motor Vehicles Dept and get a permit that he had to take up to Liberty and get signed. Robinson will have to get the permit renewed every 6 months. Bryan suggested that International knock \$20,000 off the price of the truck for the aggravation of having to get a special permit every 6 months for the life of the truck and the fact that it would not accommodate a plow. Byrne said that Robinson should definitely raise the issue with International about being overweight and the fact that they have to wait at least

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another 4 weeks before getting the vehicle equipped. Artimovich mentioned that he sees a liability issue if that truck ever crashes into anybody. He added that we're buying a brand new truck, it should be road-worthy – we shouldn't have to do anything to it other than drive it. Byrne said she feels a letter should be sent to International stating that we bought a truck that was supposed to be a front-line plow truck and sander which came to us overweight for the axles that are under the truck and inquire what they are going to do to correct this deficiency. The Board agreed to send a letter.

The Board discussed the status of the new fire station. Bryan informed the Board that at a meeting on Monday, it was determined that Ricci Construction should write a letter indicating what codes the building was built to. Bryan distributed copies of the letter. Bryan will now send it to the State Fire Marshall along with a letter. Bryan feels the state was negligent by not notifying the towns throughout the state about their enactment of NEC708. As a result, in the last 2 years since the law was enacted there have been at least 5 fire stations that do not meet the code. Byrne mentioned that Ricci's electrical engineer was aware of the code as he had already built a fire station according to code. Bryan responded that no one knew about code 708 for our fire station until the 3<sup>rd</sup> week of August when the AHJ brought the State Electrical Inspector and Fire Marshall in and that he should resign as a result. Johnston said that the AHJ's actions were not intentional and what was done is done and it is time to move on. The Board agreed that everyone has to be on the same page. Johnston inquired if the state has to actually give us approval before we move in. Bryan responded that they do; they can't move in until they resolve the generator problem. To correct the EOC issue, they would have to remove the EOC, all electrical work, floor, ceilings, etc at an expense of about \$250,000-\$300,000. The alternative, Bryan mentioned, is to leave it as is and if you want the EOC on site, have it in a little trailer out back. Johnston agreed this would be cheaper. To resolve the generator issue, the Board would need to authorize \$30,000 from the Selectmen's contingency fund, \$10,000 from the furniture funds for the new station, \$19,000 left in the Fire Dept contingency and Ricci would contribute the remainder. The Fire Dept when then be allowed to move in hopefully around Christmas time. The Selectmen agreed this is the route to go.

Regarding Ricci's latest bill, Byrne made a motion, seconded by Menter, to go ahead and pay it. All voted in favor.

A motion was made by Bryan and seconded by Byrne to sign the generator grant agreement with Seabrook. All voted in favor.

At 8:30p.m. a motion to adjourn was made by Bryan and seconded by Artimovich. All voted in favor.

Respectfully submitted,

Julie Stevens